

### **INDUSTRIAL POSTER SESSION**

(held within the Manufacturing of Optical Systems Conference, in the conference room)

### **Details:**

We ask you to provide the conference organizer with a roll-up including the contents that you wish to promote (the abstract that was reviewed and accepted in the submission phase).

The roll-up can either be

- 1) brought to the conference site (EOS registration desk) on Sunday, 25 June, by 15:00 CEST or
- 2) it can be sent to Messe Munich:

# **Delivery address:**

Messe München GmbH
- Expedition - Tor 1
Messegelände
81823 München
GERMANY

## **Contact:**

Mr. Abdul Mansouri Head of the expedition Tel. +49 (0) 89 949-21520

E-Mail: Abdul.Mansouri@messe-muenchen.de

# **Labelling of the package:**

Please put a sticker on the package with:

- the delivery address
- Sender / Content of delivery
- the following information:
   "World of Photonics Congress 2017 // Company Name - please put in your company name here // Lager Feld B0"

# Information for the parcel service:

The parcel service should enter at Gate 1 (Tor1) and ask for "Expedition", Mr. Mansouri. Then he/she should let him know the delivery is for "World of Photonics Congress 2017 // Company Name // Lager Feld B0".

# Note 1:

Please also announce the shipment to Elina Koistinen, <a href="mailto:koistinen@myeos.org">koistinen@myeos.org</a>, +358505924693 as soon as it is ready to be sent.

- Specify how it was sent
- Possibly indicate the Airwaybill number or any other number to track the parcel.

### Note 2:

Please do not send material earlier than June 6. The inserts need to arrive between June 6, and June 16, 2017 in Munich. EOS takes no responsibility of shipments lost.

## Please note:

Due to fire safety, no posters can be put up in the conference room walls. Thus, only roll-ups/banner stands are accepted. The dimensions of the roll-up/banner stand should not exceed 1000mm (width) x 2200mm (height) x 400mm (depth).

### Fee

Fee for the roll-up in the conference room is only 100 EUR (excl. VAT), for all three days of the conference. When you provide us with the VAT number of your company in the payment phase, the fee will be excluded of VAT.

- Register in Conftool and choose the "Industrial Poster Session" https://www.conftool.com/wpc2017/
- 2) Enter VAT number of your company
- 3) Choose payment mode (wire transfer or credit card)

## Please note:

This Fee does not include a registration for the conference. If you wish to attend the World of Photonics, we ask you to register separately: <a href="www.conftool.com/wpc2017">www.conftool.com/wpc2017</a>. Remember to take advantage of the EOS membership fees!

In case of any questions, do not hesitate to contact us!

Looking forward to meeting you in Munich, Elina Koistinen EOS Optical Technologies Conference Manager

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